



webiso

Take Off!

In today's global economy, companies are outsourcing activities to new suppliers, tying them closely to the production of goods and services through supply chain automation and just-in-time deliveries. In order to smoothen these processes, it is essential to pick out the right partners, partners that are not likely to disturb the continuous flow of goods or services. **GMP or Good Manufacturing Practice becomes key for any company to be successful.** And thus mastering the compliance to good standards for Quality, Health, Safety and Environment is essential to survive in this global competitive world.

As a consequence efficient compliance management becomes a top priority in your business, whether private or public. This applies to Quality, Health, Safety and Environment but also covers e.g. improved shop floor efficiency, accounting consolidation rules, management and shareholder reporting, HRM procedures, ...

Many organisations start by managing these procedures the paper way, only to discover that this leads to mounting inefficiency and finally to endless frustration. Neither do home-grown IT systems bring much relief. **In order to effectively master your procedures, you need a flexible, easy-to-use, centralised system: WEBISO.**

Tested and adopted by industry-leading organisations, **WEBISO is a simple and straightforward solution for all the challenges of compliance management.**

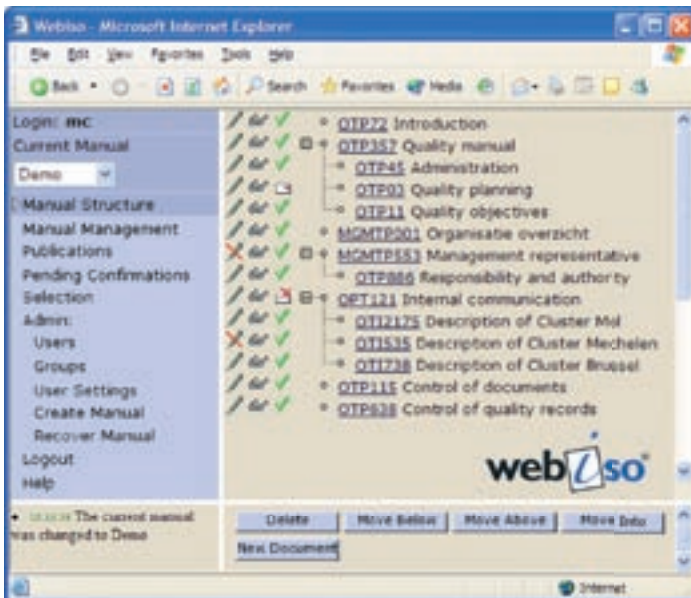


webiso®

**Internet & Intranet Workflow
for QHS&E systems**

info@webiso.be — www.webiso.be





WEBISO is first and foremost an internet and intranet workflow managing your paper flows. WEBISO helps in the creation, distribution and maintenance of procedure manuals. **It is a communication platform centralizing all your compliance management with full capabilities of auditable trace and tracking, notification, version management and control, authentication, encryption, ...**

WEBISO allows **complete freedom in manual creation**. Composition, page layout, formatting, ... can be fully customised. And the only tools you need to build or view the manuals are the tools you already use, like your favourite Microsoft Office products, Frontpage, Mac tools, Netscape Composer, MS-Visio, iGrafX Flowcharter, ...

WEBISO is a **fully web-architected solution**, so all your end-users access the latest versions of all documents on the central WEBISO server using their standard web browser. Besides the users communicate through the same internet or intranet WEBISO server to upload, change, edit, approve, ... the documents. And because WEBISO uses standard technology components, it is very easy for IT people to maintain.

More WEBISO features:

- **Rich media support:** You can integrate multimedia information in your documents. And flowcharts made in popular packages like Microsoft Visio or iGrafX Flowcharter can do better: sub-elements in a drawing become hyperlink-sensitive in WEBISO. This means that a user can click on such a sub-element and immediately navigate to other parts in the document or to any other document in the manual.
- **Automatic hyperlinks:** WEBISO automatically generates hyperlinks between the documents within a manual. This is a unique, very strong and very much appreciated feature. If e.g. the title of a document is found in the body of any other document, then WEBISO will create automatically a hyperlink to that document. This makes procedure manuals much more manageable, readable and useable: it just looks like fully automatic cross-referencing. This throughout thousands of documents ...
- **Email integration:** WEBISO uses your standard email system to notify users of new versions or to request the approval of a "pending" document. So both your users and end-users do not have to learn a new messaging environment.
- **External documents:** WEBISO supports uploading of external documents from your browser like e.g. fill-in forms, Excel sheets, PDF files, bitmaps, jpg, ... or any other additional information.
- **User management and security:** you can specify access rights for every document per user or logical groups of users. Besides a full integration with Active Directory or LDAP services makes your single network logon your WEBISO passport.
- **Document templates:** these help you to preserve a consistent layout throughout your procedure manual. You create as many as you like.
- **Version control:** Every modification of a document leading to a new version is stored in the database and the differences, the deltas between two versions can be visualized at any time. WEBISO can also retrieve any older version of any document, thus keeping the history of a document at your fingertips. Moreover the system is capable of auditable rebuild of a copy of your manual or portal of a certain date exactly as it has been at that moment.
- **Multiple output formats:** WEBISO generates your procedures in HTML (for the internet and intranet) and in Adobe Acrobat PDF format (for printing). And of course your publication will automatically run on any HTML rendering device (PDA, smart phone, ...)
- **Integrated search engine:** a Google-like search engine is standard integrated. This means that you will never fail to find the info you need.

Getting started with WEBISO is easy. As the solution has been adopted and tested by several industry-leading customers, Ockham can assure you of a short implementation in your organisation. Besides Ockham has the expertise to provide you with a fast start-up: we upload all your procedures ourselves and create the WEBISO communication portal for you. The only thing you need to do is just to take off! And do not forget to make paper planes of your existing compliance systems!

So, for your QHS&E systems,
Take off the smart way:
Use WEBISO.



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For Quality, Health, Safety & Environment